

CORPORATE RECOGNITION TOOLS

Looking for a way to get creative and recognize your team? Want to say “thanks” to someone who does a great job? Know someone who deserves to win an award? **Check out these corporate recognition tools!**

Here are five simple tools to make recognition part of your daily routine...how many will you commit to?



1. **Download the 2016 Recognition Calendar.** This year’s calendar includes corporate-specific recognition tips. You can even add dates that are important to you, such as birthdays or service anniversaries. [Download calendar.](#)



2. **Nominate a Team Member for an award:**

- [The CEO Light & Warmth Award.](#) This annual award is Hilton’s highest form of Team Member recognition, and recognizes individuals from across all brands and corporate locations. Winners receive US \$10,000.
- [Spirit of Hilton Worldwide Award.](#) This quarterly award spotlights corporate Team Members who consistently exceed expectations and live our HILTON Values. Winners receive US \$350.



3. **Show your appreciation with a certificate or thank you card.** Recognize your Team Members and the unique contributions they make with a [certificate or thank you card](#). Choose from a variety of options. All content is customizable, including language.



4. **Catch someone doing a great job!** From June through August, send an [eCatch](#), or send an [email HIGH FIVE](#) during the rest of the year. You can also send a [service anniversary](#), [birthday](#) or [corporate responsibility eCard](#).



5. **Download recognition coupons for your team.** Give out these fun coupons for lunch, a cup of coffee, a candy bar, or a salty snack. Or customize them with a special treat you know your team will love! [Download recognition coupons.](#)

Go to the [Recognition Matters! website](#) and click Resources > Corporate Recognition Tools to access these tools, best practices, and more!

www.Hilton-Recognition.com

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